

EASTERN NIGERIA
INFORMATION SERVICE
CORPORATION ACCOUNTS

1st APRIL 1961-31st MARCH 1962

INCLUDING
CERTIFICATE AND REPORT
OF THE DIRECTOR OF AUDIT
EASTERN NIGERIA

MINISTRY OF INFORMATION
EASTERN NIGERIA

OFFICIAL DOCUMENT No. 1 of 1962

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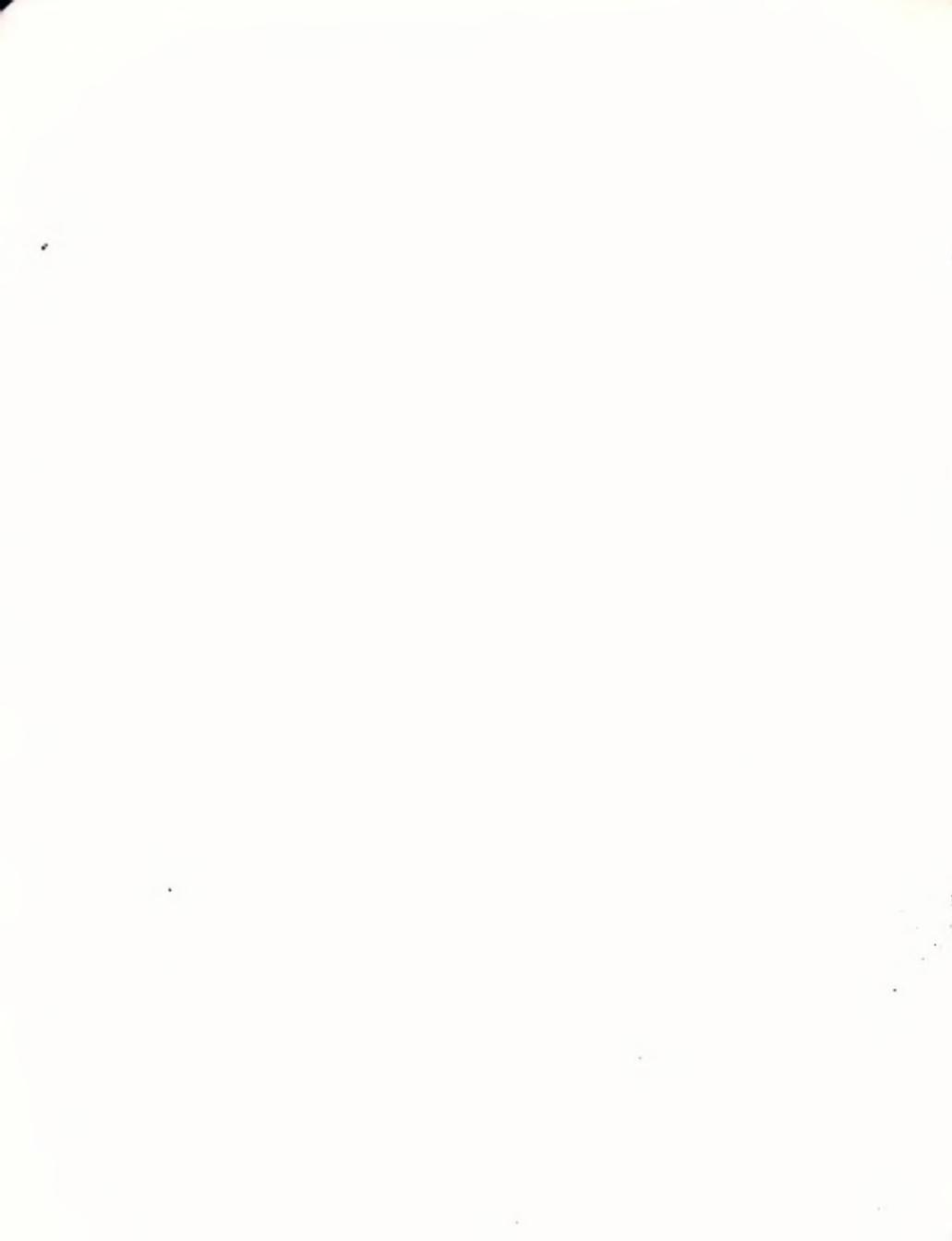


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**REPORT OF THE
EASTERN NIGERIA INFORMATION
SERVICE CORPORATION ACCOUNTS
1st APRIL 1961 – 31st MARCH 1962**

By
THE DIRECTOR OF AUDIT
Eastern Nigeria

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No. OUT. 2/2/159

REPORT OF THE DIRECTOR OF AUDIT ON THE ACCOUNTS
OF THE EASTERN NIGERIA INFORMATION SERVICE
FOR THE YEAR ENDED 31ST MARCH, 1962

As certified thereon, the accounts of the Eastern Nigeria Information Service have been examined under my direction in accordance with section 26 of the Eastern Nigeria Information Service Law No. 15 of 1955, and, subject to the comments made in this Report, are correct.

Trading Accounts:

2. The Trading Accounts show a net profit of £1,619 14s 11d made up as under:—

	Profit			Loss			Net Profit		
	£	s	d	£	s	d	£	s	d
(a) Outlook and Advertisements	3,439	10	0	—	—	—	—	—	—
(b) Pamphlets	43	17	6	—	—	—	—	—	—
(c) Photo	—	—	—	1,863	12	7	—	—	—
	£	3,483	7 6	1,863	12 7		1,619	14 11	

3. The loss of £1,863 12s 7d on the Photo Trading Account is overstated by a net amount of £58 10s 0d.

Profit and Loss Account:

4. The Stationery Stock and the Stationery Expenses are overstated and understated, respectively, by a net amount of £1,207 1s 6d.

5. Several items of expenditure charged to the Profit and Loss Account have been found to be excessive. Individual queries have been issued to the General Manager, Eastern Nigeria Information Service.

6. The figure of £4,934 5s 4d shown as transport earnings is understated by:—

- (i) £446 8s 0d—7½ per cent. commission to conductors during the year deducted from gross earnings and debited to Transport Earnings Account;
- (ii) £124 10s 0d—cost of feeding refunded to conductors, but deducted from gross earnings before payment to the cashier;
- (iii) £526 3s 3d—other sundry expenses similarly deducted from gross earnings before payment to the cashier; and
- (iv) £202 16s 0d—collections short accounted being the difference between net earnings of £5,583 9s 4d and the amount of £5,380 13s 4d actually paid to the cashier.

7. The net effect of the foregoing paragraph is that actual expenditure is understated by £1,097 1s 3d representing commission to transport conductors, feeding and other expenses deducted from transport gross earnings.

8. The figure of £97,000 0s 0d, Government Grants, represents shortfall grant paid over to the Corporation during the year by the Government of Eastern Nigeria.

9. The figures of £155 8s 10d and £12,824 0s 0d, Loss on Sale of Motor Vehicle and Depreciation of Assets, respectively, have been written off as charges to the Shortfall Grant.

10. The provision of £900 19s 9d for Bad and Doubtful Debts, based on 7 per cent. of the Sundry Debtors balance of £36,156 19s 4d at the 31st March, 1962, is charged against the Shortfall Grant.

11. The figure of £9,753 4s 6d, Net Profit, may be appropriately described as the balance of Shortfall Grant.

Balance Sheet:

12. Although a Register of Assets is now maintained the entries made therein are not up to date. It has, therefore, not been possible to verify the existence of the assets, the book values of which have been reflected in the Balance Sheet.

13. The figure of £36,156 19s 4d, Sundry Debtors, includes a number of irrecoverable amounts. It seems likely therefore that after a full review, a number will have to be cleared against the deposit balances in favour of the debtors. A number will require to be written off to final expenditure with the prior approval of the Honourable Minister.

14. The figure of £13,380 18s 11d, Other Creditors, includes items amounting to £1,915 17s 10d purported to have been settled in previous years for which no documentary evidence could be produced in support of the settlement.

G. T. C. MORRIS
Director of Audit

Audit Department,
P.O. Box 400,
Enugu.
7th November, 1964.

EASTERN NIGERIA INFORMATION SERVICE CORPORATION

BALANCE SHEET AS AT THE 31st MARCH, 1962

	£	s	d		£	s	d	£	s	d
LIABILITIES				ASSETS						
Capital	100,000	0	0	Buildings	59,787	7	1			
Capital Inherited ..	29,252	8	9	Less Depreciation 11% ..	747	6	10			
								59,040	0	3
Balance of Previous Years' Profit ..	53,840	3	2	Motor Vehicles	11,544	15	2			
Sundry Creditors:				Less Depreciation 20% ..	2,308	19	0			
Deposit	1,344	0	7	Office Equipment	2,054	19	10			
Others	13,380	18	11	Less Depreciation 10% ..	205	10	0			
Net Profit for the Year	9,753	4	6	Photo Equipment	1,334	10	7			
				Less Depreciation 10% ..	133	9	1			
				Arts Equipment	171	5	9			
				Less Depreciation 5% ..	8	11	3			
				Furniture	6,829	1	1			
				Less Depreciation 5% ..	341	9	1			
				Printing Machines	90,766	3	4			
				Less Depreciation 10% ..	9,076	12	4			
				Gardeners Tools	2	6	2			
				Less Depreciation 10% ..	4	7				
				Mechanic Tools	9	9	1			
				Less Depreciation 20% ..	1	17	10			
				Photo Material Stock ..						7
				Stock of Pamphlets						11
				Stationery Stock						3
				Other Stores: Tyres, Tubes, etc.						0
				Sundry Debtors:						735
				Crown Agent	4,693	8	1			
				Advert, Photos and Arts ..	15,768	19	2			
				Outlook Agents	4,020	5	7			
				Advances	11,581	19	8			
				Miscellaneous	92	6	10			
					36,156	19	4			
				Less Bad Debt Reserve 7% ..	2,530	19	9			
				Pension Scheme Investment (A.C.B.)						1,000
				Cash at Bank						0
										12
Total	207,570	15	11	Total	£ 207,570	15	11			

L. O. IBUZO
Accountant
27th October, 1964.

M. C. K. AJULUCHUKU
General Manager
27th October, 1964.

AUDIT CERTIFICATE

In accordance with section 26 of the Eastern Nigeria Information Service Law, 1955, the accounts of the Eastern Nigeria Information Service Corporation for the year ended the 31st March, 1962, have been examined under my direction, and I certify, as a result of the audit, that the accounts are, in my opinion, correct, subject to the comments contained in my report No. O.U.T. 2/2/159 dated 7th November, 1964.

G. T. C. MORRIS
Director of Audit

Audit Department,
Enugu.
7th November, 1964.

EASTERN NIGERIA INFORMATION SERVICE CORPORATION

TRADING ACCOUNT OF "OUTLOOK" INCLUDING ADVERT
FOR THE YEAR ENDED 31st MARCH, 1962

	£	s	d		£	s	d
To Cost of <i>Outlook</i> printed	47,238	3	7	By Sales of <i>Outlook</i> and Advert ..	50,965	9	4
To News Contributors Charges	109	5	4				
To Commission on Sales of <i>Outlook</i> ..	159	9	1				
To Commission on Advert	19	1	4				
To Gross Profit	3,439	10	0				
	<hr/>				<hr/>		
	£	50,965	9 4		£	50,965	9 4

TRADING ACCOUNT OF PAMPHLET FOR THE YEAR ENDED
31st MARCH, 1962

	£	s	d		£	s	d
To Pamphlet Stock B/F	1,039	14	6	By Pamphlet Sales	80	9	0
To Gross Profit	43	17	6	By Closing Stock	1,003	3	0
	<hr/>				<hr/>		
	£	1,083	12 0		£	1,083	12 0

TRADING ACCOUNT FOR PHOTO FOR THE YEAR ENDED 31st MARCH 1962

	£	s	d		£	s	d
To Photo Material Expenses	2,703	19	0	By Photo Sales	840	6	5
				By Gross Loss	1,863	12	7
	<hr/>				<hr/>		
	£	2,703	19 0		£	2,703	19 0

EASTERN NIGERIA INFORMATION SERVICE CORPORATION
GENERAL PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31st MARCH, 1962

	£	s	d		£	s	d	
Salaries	44,746	6	3	Total Gross Profit from Trading				
Overtime Allowance	1,486	11	3	Account	1,619	14	11	
Motor Basic Allowance	1,990	18	9	Transport Earning	4,934	5	4	
Local Transport and Travelling	2,786	15	2	Miscellaneous Revenue	657	17	10	
Motor Vehicle Maintenance and Running Cost	10,314	5	11	Interest from Advances and Investments	1,294	15	7	
Motor Vehicle Insurance Licences	1,002	2	3	Government Grant	97,000	0	0	
Office and General	1,927	0	6					
Franking Machine, Stamps Expenses	869	4	11					
Stamps, Postal Expenses and ..								
Commissions	452	15	4					
Credit Telegrams Expenses	505	7	11					
Telephone Expenses	2,062	4	3					
Electricity and Water Rates	338	4	4					
Bank Charges and Commissions	781	17	11					
Crown Agent and Coastal Agency Charges	80	15	2					
Audit Fee	100	0	0					
Advertising Expenses	100	1	0					
Arts Material Expenses	205	17	1					
Upkeep of Staff Quarters	164	15	2					
Upkeep of Office Building	573	14	11					
Insurance of E.N.I.S. Building	481	5	1					
Staff Uniform	49	4	10					
Subscription Newspaper	764	14	2					
Workmen's Compensation	205	12	0					
Board Members' Allowances	1,445	15	0					
Hospitality Allowances	442	1	0					
Passages and Baggages	321	12	6					
Donations	3	3	0					
Rent and Other Expenses: Branch Office	487	3	3					
Staff Training	247	0	0					
Hire of Teleprinter	3,000	0	0					
Contingencies	600	17	2					
Miscellaneous	138	8	2					
Stationery Expenses	2,048	16	7					
Gratuity	855	0	0					
E.N.I.S. Building: Opening Expenses	293	9	9					
Provision for Bad and Doubtful Debts	2,530	19	9					
Less Old Bad Debt Reserve	1,630	0	0					
	900	19	9					
Loss on Sale of Motor Vehicle	155	8	10					
Depreciation of Assets:								
Building	747	6	10					
Motor Vehicle	2,308	19	0					
Office Equipment	205	10	0					
Photo Equipment	133	9	1					
Arts Equipment	8	11	3					
Furniture	341	9	1					
Printing Machine	9,076	12	4					
Gardeners Tool	0	4	7					
Mechanic Tool	1	17	10					
	13,880	8	7					
	95,753	9	2					
	9,753	4	6					
Net Profit	£	105,506	13	8				
					£	105,506	13	8



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